

MidAmerica Nazarene University

TIMESHEET SCHEDULE

Please Observe the Following Schedule

Deadline: 5:00 P.M.

Period Covered	Turn in Date	Hours	Pay Date
01-01-08 to 01-15-08	01-22-08	88	01-31-08
01-16-08 to 01-30-08	02-06-08	88	02-15-08
01-31-08 to 02-14-08	02-21-08	88	02-29-08
02-15-08 to 02-29-08	03-05-08	88	03-14-08
03-01-08 to 03-17-08	**03-21-08	88	03-31-08
03-18-08 to 03-31-08	04-07-08	80	04-15-08
04-01-08 to 04-15-08	04-21-08	88	04-30-08
04-16-08 to 04-30-08	05-06-08	88	05-15-08
05-01-08 to 05-15-08	**05-19-08	88	05-30-08
05-16-08 to 05-30-08	06-06-08	88	06-13-08
06-01-08 to 06-16-08	06-20-08	88	06-30-08
06-17-08 to 06-30-08	07-07-08	80	07-15-08
07-01-08 to 07-15-08	07-21-08	88	07-31-08
07-16-08 to 07-30-08	08-04-08	88	08-15-08
07-31-08 to 08-14-08	08-22-08	88	08-29-08
08-15-08 to 08-29-08	09-05-08	88	09-15-08
08-30-08 to 09-15-08	09-19-08	88	09-30-08
09-16-08 to 09-30-08	10-06-08	88	10-15-08
10-01-08 to 10-15-08	10-21-08	88	10-31-08
10-16-08 to 10-30-08	11-05-08	88	11-14-08
10-31-08 to 11-14-08	**11-17-08	88	11-25-08
11-15-08 to 12-01-08	12-05-08	88	12-15-08
12-02-08 to 12-16-08	**12-17-08 by 9:00am	88	12-31-08
12-17-08 to 12-31-08	01-07-09	88	01-15-09
01-01-09 to 01-15-09	01-21-09	88	01-30-09
01-16-09 to 01-30-09	02-05-09	88	02-13-09
01-31-09 to 02-16-09	02-19-09	88	02-27-09
02-17-09 to 03-02-09	03-06-09	88	03-13-09
03-03-09 to 03-16-09	03-20-09	80	03-31-09
03-17-09 to 03-31-09	04-06-09	88	04-15-09
04-01-09 to 04-15-09	04-20-09	88	04-30-09
04-16-09 to 04-30-09	05-06-09	88	05-15-09
05-01-09 to 05-15-09	** 05-20-09	88	05-29-09
05-16-09 to 06-01-09	06-05-09	88	06-15-09
06-02-09 to 06-15-09	06-19-09	80	06-30-09
06-16-09 to 06-30-09	07-06-09	88	07-15-09

All payroll items, including timesheets, will need to be turned into the Business Office by 5:00pm on the due dates listed. Items received after the due date will be processed on the next payroll.

****Note dates for Thanksgiving, Christmas, Spring break, and Commencement schedules.**